

**HEALTH CARE NURSE**Job Summary

Under the supervision of the department manager, provide specialized health care services for the care of students in severely disabled programs; and do other related work as required

Qualifications:Required Education and Experience:

Any combination of education and experience that could likely provide the required knowledge, skills, and abilities needed to perform the functions of the job.

- High school diploma or equivalent
- Valid First Aid Certification
- Valid CPR Certification Card
- Possess or be eligible for one of the following certificates or licenses:
  - Licensed Vocational Nurse (LVN); or
  - Registered Nurse (RN)
- Must be able to provide your own reliable transportation to work sites within Corcoran Unified School District
- Proof of automotive liability insurance
- Valid California Driver License (Incumbent must be insurable at the "standard rate" by the employer's insurance carrier at all times while employed by CUSD. This position requires the incumbent to enroll in the DMV Government Employer Pull Notice Program at time of hire)

Other Desirable/Preferred Employment Standards:

- Previous experience working with severely handicapped students in a school setting is highly desirable

Knowledge and Ability:

1. Work independently with little direction
2. Proper English usage, grammar, vocabulary, spelling and punctuation
3. Accepted record keeping and reporting methods and strategies
4. Modern medical terminology, equipment, techniques and methods
5. CPR, first Aid, and appropriate activities for the care and disposition of severely handicapped students in a school settings
6. Public health agencies and local health care resources
7. Applicable health and safety laws, regulations, policies, guidelines and rules
8. Accepted safety standards, practices and procedures of the industry, including Occupational Safety and Health Administration (OSHA) and Cal-OSHA guidelines and requirements, and strategies and practices for work place safety in a health care environment
9. Establish and maintain cooperative and effective working relationships with children and adults contacted in the course of work
10. Understand, carry out and communicate oral and written directions
11. Provide basic nursing skills to administer health care to severely handicapped students
12. Effectively create and maintain records, and accurately compile and complete required reports
13. Serve as a resource, provide training and guidance, identify problems, and recommend solutions
14. Work independently with directives, and follow established policies and practices
15. Be flexible and receptive to change
16. Attend in-service training, conferences and meetings, as needed

**CORCORAN UNIFIED SCHOOL DISTRICT**

**Classified**

Essential Functions of this position, which may change or evolve in the future, are, but not limited to, the following:

1. As trained and directed, provide specialized health care services such as catheterization, gastronomy feedings, tracheotomy care, administration of medication, emergency medical care, and other health care procedures, as needed
2. Assist the school nurse in physical screening activities and other appraisal evaluations
3. Recognize student health problems and concerns, keeping the school nurse and site administrator aware of all issues which warrant their attention
4. Maintain required health records and complete reports in strict adherence to due dates
5. Performs other duties as assigned.

**Working Conditions:**

- **Environment:** School environments, and student home environments;  
95% Inside and 5% Outside
- **Physical Abilities:** Standing, walking, sitting; lifting up to 40 lbs;  
carrying up to 40 lbs; pushing up to 24 lbs; pulling up to 40 lbs;  
occasionally stooping, kneeling, crouching reaching, handling, fingering,  
feeling, hearing, talking, seeing
- **Hazards:** Potential for contact with blood-borne pathogens and communicable  
diseases. Contact with dissatisfied or abusive individuals.
- **Hours of work:** 8 hours/day; 186 work days/year; school days only;  
occasional evenings/weekends for special activities (health fairs,  
registration activities, etc.) as arranged.

**Salary:**

- **Regular (Base):** Classified Salary Schedule Range 30
- **RN (non certificated):** 5% differential

**186 Days per school year**  
**8 Hours per day**

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**Employee Name (Print)**

\_\_\_\_\_  
**Employee Signature**

**Date:** \_\_\_\_\_