Certificated

ACADEMIC LITERACY COACH

Job Summary:

Curriculum staff developer for site English Language/English Language Arts Program

Qualification Required:

Minimum of 4 years teaching experience Understanding and awareness of incorporating the use of technology to improve student achievement

Essential Functions:

Provide leadership, support and guidance to teachers in implementing Academic Improvement Strategies that aligns the CCSS.

Provide professional development for Language Arts teachers.

Provide coaching and modeling for teachers related to Language Arts instruction, instructional delivery, lesson design, and student assessment.

Provide support and coaching to teachers to implement and support a balanced literacy approach to instruction.

Meet monthly with Meet monthly with the other district Literacy Coaches and the Director of Educational Services.

Coordinate/facilitate instructional material pilots and implementations (including software).

Create a literacy environment conducive to effective ELA/ELD instruction

Facilitate instruction based on current reading/study/thinking research throughout the total instructional program including instruction for Eng. learners.

Demonstrate (model) SADIE/reading/learning strategies in classrooms

Evaluate literacy needs within various subject areas and collaborate with teachers and administrators to interpret, use assessment data to improve instruction, and problem solve

Use assessment data to assist administrators with placement of students in appropriate instructional or intervention programs

Assist classroom teachers with analysis of formal and informal assessment data on their students to determine student response to instruction.

Provide in-service training and follow-up coaching to assist classroom teachers in the use of reading/learning strategies in their classrooms in increase literacy and ELD.

Work with teachers individually, in collaborative teams, and/or with departments, providing practical support on a full range of reading, writing, and communication strategies

Observe and provide feedback to teachers on instruction related to literacy development and content area knowledge

Participate in district-level in-service meetings and assisting in the coordination of district-level in-service offerings

Work with feeder schools to assure articulation from elementary to middle and from middle to high school and vice versa.

Lead faculty in the selection and use of a range of assessment tools as a means to make sound decisions about student literacy/ELD needs as related to the curriculum and to instruction.

Observe and provide feedback to teachers on instruction related to literacy/ELD development and content area knowledge

Guide teachers to collect and analyze data and develop action plans in response to determined student needs.

Provide individualized, classroom-based support to implement comprehensive program. This will include modeling of best teaching practices in literacy and ELD instruction.

Work with the principals within the site to create a school-wide focus on goals for literacy, writing and ELD achievement.

Oversee the school's assessment procedure, training, data collection and collaborate with the principal to complete reports due.

Participate fully in professional development opportunities and professional research and reading.

Monitor ELD program an ELD students if they need reclassification

Coordinate CELDT testing and goals at site

Coordinate ELAC and SSC at site

May be required to fill in as classroom teacher.

Salary:

Regular teacher salary on certificated salary schedule, plus \$4,000 annual stipend. (*Stipend to be used for the equivalent of up to 10 extra days above and beyond 184 service days to cover staff development, trainings, and site planning*)

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