

CORCORAN UNIFIED SCHOOL DISTRICT  
 EMPLOYEE GUIDELINES FOR APPROPRIATE DRESS  
 Certificated/Management/Confidential  
 Clerical/Secretarial/Instructional/Student Support

Exhibit 4119.22  
 4219.22  
 4319.22

The Corcoran Unified School District believes that the staff has the responsibility to dress appropriately for the school environment. Wearing apparel should project and promote a positive professional image. The Guidelines for Appropriate Dress include:

1. All dress and grooming shall conform to rules relating to health and safety.
2. All clothing shall be neat, clean and acceptable in repair and appearance sufficient to be worn within the bounds of decency, modesty and good taste as appropriate for school.
3. All clothing shall be neat, clean and acceptable in appearance.
4. Hair cuts, hair styles and make-up which feature unusual or extreme colors to the extent they are disruptive to the educational process are not acceptable.
5. Dress may vary depending upon special activities at each work site or field trips.
6. Articles of clothing or shoes that present a hazard to the health or safety of employee or are disruptive and/or distracting to the educational practice are not acceptable.

The following are guidelines to give staff a framework of what may be considered professional and unprofessional dress when working among children, schools, and offices in the District.

*The shaded areas below indicate specific CUSD minimum professional dress standards that **will be expected** for all administration, certificated staff, office staff and aides beginning the 2006-2007 school year.*

PROFESSIONAL	UNPROFESSIONAL
<ul style="list-style-type: none"> <li>✓ Dresses, skirts or coordinated outfits preferred</li> <li>✓ Suits, sports coats preferred</li> <li>✓ Shirts – worn as designed; i.e. tails tucked in</li> <li>✓ Collared shirts for men</li> <li>✓ Slacks/Pants (Blue Denim on Friday's only!)</li> <li>✓ Denim (blue) jeans (not faded, frayed or torn) on <u>Fridays only</u>. May be worn for designated classes or special activities.</li> <li>✓ Sweatshirts – decorative, seasonal, and for school activities</li> <li>✓ Hats, caps or other types of head coverings when worn for health reasons only. Hats should be removed when attending meetings.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Dresses, skirts or split skirts more than 4" above the knee (mid-thigh)</li> <li>✓ Revealing and/or distracting tops and dresses</li> <li>✓ Revealing attire: dress/tops, halter tops, bare midriff, see-through outfits.</li> <li>✓ Form fitting: slacks, stirrup pants, leggings or skirts</li> <li>✓ Shorts – Only for PE, field trips, special school activities, or when school is not in session – no more than 2" above the knee</li> <li>✓ Jogging suits, sweat pants, (except for PE)</li> <li>✓ T-Shirts (except with school logo worn for special school activities)</li> <li>✓ Beach type sandals/flip flops/thongs</li> <li>✓ Hats, caps or other types of head coverings (except when worn for health reasons or as a part of the school uniform)</li> </ul>