

Parental Notifications**I. Annually****Subject: Sexual harassment policy as related to students**

When to Notify: Beginning of each school year
Education or Other Legal Code: Education Code 231.5, 48980
Board Policy/Administrative Regulation #: See AR 5145.7

Subject: Use of pesticide product, active ingredients, Internet address to access information

When to Notify: Beginning of each school year
Education or Other Legal Code: Education Code 17612, 48980.3
Board Policy/Administrative Regulation #: See AR 3514.2

Subject: Right to refrain from harmful or destructive use of animals

When to Notify: Beginning of each school year
Education or Other Legal Code: Education Code 32255-32255.6, 48980
Board Policy/Administrative Regulation #: See AR 5145.8

Subject: All statutory attendance options, available local attendance options, options for meeting residency

When to Notify: Beginning of each school year
Education or Other Legal Code: Education Code 35160.2, 48204, 46600-46611, 48980
Board Policy/Administrative Regulation #: See AR 5111.1, See AR 5117

Subject: School Accountability Report Card provided

When to Notify: Annually by February 1
Education or Other Legal Code: Education Code 35256
Board Policy/Administrative Regulation #: See BP 0510

Subject: District and site discipline rules

When to Notify: Beginning of each school year
Education or Other Legal Code: Education Code 35291, 48980
Board Policy/Administrative Regulation #: See BP 5144, See AR 5144.1

Subject: Open campus

When to Notify: Beginning of each school year if high school open campus
Education or Other Legal Code: Education Code 44808.5, 48980
Board Policy/Administrative Regulation #: See AR 5112.5

Subject: Absence for religious purposes

When to Notify: Beginning of each school year if Board has adopted resolution allowing such absence
Education or Other Legal Code: Education Code 46014, 48980
Board Policy/Administrative Regulation #: See BP 5113, See AR 5113

Subject: Absence for justifiable personal reasons

When to Notify: Beginning of each school year
Education or Other Legal Code: Education Code 48205, 48980
Board Policy/Administrative Regulation #: See BP 5113, See AR 5113

Subject: Grade/credit cannot be reduced due to excused absence if work or test has been completed

When to Notify: Beginning of each school year
Education or Other Legal Code: Education Code 48205, 48980
Board Policy/Administrative Regulation #: See AR 6154

Parental Notifications**Subject: Availability of home/hospital instruction for students with temporary disabilities**

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 48206.3, 48207, 48208, 48980

Board Policy/Administrative Regulation #: See AR 6183

Subject: Schedule of minimum days

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 48980

Board Policy/Administrative Regulation #: See BP 6111

Subject: Student records: Inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria to determine school official legitimate educational interest

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49063, 49068, 49069, 20 USC 1232g, 34 CFR 99.7

Board Policy/Administrative Regulation #: See AR 5125

Subject: Challenge, review and expunging of records

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49063, 49070

Board Policy/Administrative Regulation #: See AR 5125, See AR 5125.3

Subject: Release of directory information

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49063, 49073

Board Policy/Administrative Regulation #: See AR 5125.1

Subject: Availability of course prospectus

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49063, 49091.14

Board Policy/Administrative Regulation #: See AR 5020, See AR 5125

Subject: Consent to school immunization program

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49403, 48980

Board Policy/Administrative Regulation #: See BP 5141.31

Subject: Administration of prescribed medication

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49423, 49480, 48980

Board Policy/Administrative Regulation #: See AR 5141.21

Subject: Right to refuse consent to physical examination

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49451, 48980; 20 USC 1232h

Board Policy/Administrative Regulation #: See AR 5141.3

Subject: Availability of insurance

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49472, 48980

Board Policy/Administrative Regulation #: See BP 5143

Subject: Free and reduced price meals

When to Notify: Beginning of each school year

Education or Other Legal Code: Education Code 49510-49520, 48980; 42 USC 1758; 7 CFR 245.5

Board Policy/Administrative Regulation #: See AR 3553

Parental Notifications**Subject: Parental rights re: special education identification, referral, assessment, instructional planning, implementation and review, and procedures for initiating a referral for assessment**

When to Notify: Annually

Education or Other Legal Code: Education Code 56301

Board Policy/Administrative Regulation #: See BP 6164.4

Subject: Nondiscrimination on basis of sex, disability, ethnicity or lack of English skills

When to Notify: Beginning of each school year

Education or Other Legal Code: 20 USC 1681-1688, 42 USC 2000d-2000d-7, 34 CFR 106.9

Board Policy/Administrative Regulation #: See BP 0410, See BP 6178

Subject: Uniform complaint procedures, available appeals, civil law remedies, and identity of coordinator

When to Notify: Annually

Education or Other Legal Code: 5 CCR 4622

Board Policy/Administrative Regulation #: See AR 1312.3

Subject: Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; process to opt out of such activities

When to Notify: Beginning of each school year

Education or Other Legal Code: 20 USC 1232h

Board Policy/Administrative Regulation #: See AR 5022

Subject: Right to request information re: professional qualifications of their child's teacher and paraprofessional

When to Notify: For districts receiving Title I funds, beginning of each school year

Education or Other Legal Code: 20 USC 6311

Board Policy/Administrative Regulation #: See AR 4112.24

Subject: Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress

When to Notify: Annually to parent, teacher and employee organizations or, in their absence, individuals

Education or Other Legal Code: 40 CFR 763.84, 40 CFR 763.93

Board Policy/Administrative Regulation #: N/A

II. At Specific Times During the Student's Academic Career**Subject: Course selection and career counseling**

When to Notify: At least once before counseling in grades 7 through 12

Education or Other Legal Code: Education Code 221.5, 48980

Board Policy/Administrative Regulation #: See BP 6164.2

Subject: Placement of child in program and opportunity to apply for parental exception waiver

When to Notify: At beginning of each school year if student has been placed in structured English immersion program

Education or Other Legal Code: Education Code 310, 5 CCR 11309

Board Policy/Administrative Regulation #: See AR 6174

Subject: University campus buildings may not meet Education Code requirements for structural safety

When to Notify: Before high school student attends specialized secondary program on a university campus

Education or Other Legal Code: Education Code 17288

Board Policy/Administrative Regulation #: None

Parental Notifications**Subject: Offer of insurance, no-cost and low-cost program options**

When to Notify: To members of athletic teams
Education or Other Legal Code: Education Code 32221.5
Board Policy/Administrative Regulation #: See AR 5143

Subject: Right to refrain from harmful or destructive use of animals

When to Notify: Before presenting a course using live or dead animals or animal parts
Education or Other Legal Code: Education Code 32255-32255.6
Board Policy/Administrative Regulation #: See AR 5145.8

Subject: Availability of intensive instruction and services for two consecutive academic years and right to file complaint

When to Notify: Beginning of each term for students who have not passed the exit exam by the end of grade 12
Education or Other Legal Code: Education Code 37254
Board Policy/Administrative Regulation #: See N/A

Subject: School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops

When to Notify: Upon registration, if K-6 students have not previously been transported
Education or Other Legal Code: Education Code 39831.5
Board Policy/Administrative Regulation #: See AR 3543

Subject: Absence for confidential medical services

When to Notify: Beginning of each school year in grades 7-12
Education or Other Legal Code: Education Code 46010.1
Board Policy/Administrative Regulation #: See BP 5113

Subject: Effects, advantages and disadvantages of early entry

When to Notify: Before early entry to kindergarten, if offered
Education or Other Legal Code: Education Code 48000
Board Policy/Administrative Regulation #: See AR 5111

Subject: Requirement to pass the high school exit exam including: date of exam, requirements for passing, consequences of not passing, and that passing is a condition of graduation

When to Notify: Beginning each school year in grades 9-12 and when high school student transfers into the district
Education Code 48980, 60850
Board Policy/Administrative Regulation #: See AR 6162.52

Subject: Specified information on type 2 diabetes

When to Notify: When students entering grade 7
Education or Other Legal Code: Education Code 49452.7
Board Policy/Administrative Regulation #: See AR 5141.3

Subject: Requirement for oral health assessment, explanation of law, importance of teeth health, agency contact, privacy rights

When to Notify: When in kindergarten or 1st grade if not previously enrolled in public school
Education or Other Legal Code: Education Code 49452.8
Board Policy/Administrative Regulation #: See AR 5141.32

Subject: College admission requirements, UC and CSU web sites that list certified courses, description of career technical education and CDE Internet address, how students may meet with counselors

When to Notify: Beginning of each school year for students in grades 9-12
Education or Other Legal Code: Education Code 51229, 48980
Board Policy/Administrative Regulation #: See BP 6143

Parental Notifications**Subject: Explanation of sex and HIV/AIDS instruction; right to view A/V materials, who's teaching, request specific Education Code sections, right to excuse**

When to Notify: Beginning of each school year for students in grades 7-12

Education or Other Legal Code: Education Code 51938, 48980

Board Policy/Administrative Regulation #: See AR 6142.1

Subject: Program of education for English language learners

When to Notify: Upon assessment and reassessment of English proficiency and enrollment in program of education for English language learners

Education or Other Legal Code: Education Code 52164.1, 52164.3, 52173, 5 CCR 11303

Board Policy/Administrative Regulation #: See AR 6174

Subject: Results of tests; test purpose, individual score and intended use

When to Notify: Within 20 working days of receiving results of standardized achievement tests

Education or Other Legal Code: Education Code 60641, 5 CCR 863

Board Policy/Administrative Regulation #: See AR 6162.51

Subject: Copy of list of courses offered Student that are certified by UC as meeting admission criteria

When to Notify: Annually to each high school student

Education or Other Legal Code: Education Code 66204

Board Policy/Administrative Regulation #: See BP 6143

Subject: Health screening examination

When to Notify: When child is enrolled in kindergarten

Education or Other Legal Code: Health and Safety Code 124100

Board Policy/Administrative Regulation #: See BP 5141.32

Subject: Gifted and talented student program

When to Notify: Prior student participation in gifted and talented program

Education or Other Legal Code: 5 CCR 3831

Board Policy/Administrative Regulation #: See AR 6172

Subject: CELDT test results

When to Notify: Within 30 calendar days of receipt of CELDT results

Education or Other Legal Code: 5 CCR 11511.5

Board Policy/Administrative Regulation #: See AR 6174

Subject: Notice of proficiency examination provided under Education Code 48412

When to Notify: To students in grades 11 and 12, early enough to enable registration for current fall test

Education or Other Legal Code: 5 CCR 11523

Board Policy/Administrative Regulation #: See AR 6146.2

Subject: Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program

When to Notify: For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners

Education or Other Legal Code: 20 USC 6312

Board Policy/Administrative Regulation #: See AR 6174

Parental NotificationsIII. When Special Circumstances Occur**Subject: Civil law remedies available to complaints**

When to Notify: Upon receipt of a complaint alleging discrimination

Education or Other Legal Code: Education Code 262.3

Board Policy/Administrative Regulation #: See AR 1312.3

Subject: Intended use of pesticide product

When to Notify: At least 72 hours before use of pesticide product not included in annual list

Education or Other Legal Code: Education Code 17612

Board Policy/Administrative Regulation #: See AR 3514.2

Subject: Loss of status, potential consequences

When to Notify: If school has lost its WASC accreditation status

Education or Other Legal Code: Education Code 35178.4

Board Policy/Administrative Regulation #: See BP 6190

Subject: Dress code policy requiring schoolwide uniform

When to Notify: At least six months before implementing a schoolwide uniform policy

Education or Other Legal Code: Education Code 35183

Board Policy/Administrative Regulation #: See AR 5132

Subject: Appeal process

When to Notify: When interdistrict transfer is requested and not approved or denied within 30 days

Education or Other Legal Code: Education Code 46601

Board Policy/Administrative Regulation #: See AR 5117

Subject: Student at risk of retention

When to Notify: When student identified as being at risk of retention

Education or Other Legal Code: Education Code 48070.5

Board Policy/Administrative Regulation #: See AR 5123

Subject: Student has been excluded from school

When to Notify: When student excluded due to quarantine, contagious or infectious disease, danger to safety or health

Education or Other Legal Code: Education Code 48213

Board Policy/Administrative Regulation #: See AR 5112.2, See BP 5141.33

Subject: Two weeks to submit evidence of immunization or exemption; referral to medical care

When to Notify: Before student is excluded for lack of immunization

Education or Other Legal Code: Education Code 48216

Board Policy/Administrative Regulation #: See AR 5141.31

Subject: Truancy, parental obligation, availability of alternative programs, student consequences, need for conference

When to Notify: When a student is classified a truant

Education or Other Legal Code: Education Code 48260.5, 48262

Board Policy/Administrative Regulation #: N/A

Subject: Name and address of SARB or probation department and reason for referral

When to Notify: When a truant is referred to a SARB or probation department

Education or Other Legal Code: Education Code 48263

Board Policy/Administrative Regulation #: N/A

Parental Notifications**Subject: Student's opinion to transfer to another school**

When to Notify: When a school is identified on the state's Open Enrollment List
Education or Other Legal Code: Education Code 48354; 5 CCR 4702
Board Policy/Administrative Regulation #: See AR 5118

Subject: Whether student's transfer application is accepted or rejected; reasons for rejection

When to Notify: Within 60 days of receiving application for transfer out of open enrollment school
Education or Other Legal Code: Education Code 48357; 5 CCR 4702
Board Policy/Administrative Regulation #: See AR 5118

Subject: Right to require meeting prior to involuntary transfer to continuation school

When to Notify: Prior to involuntary transfer to continuation school
Education or Other Legal Code: Education Code 48432.5
Board Policy/Administrative Regulation #: See AR 6184

Subject: Damaged school property

When to Notify: Prior to withholding grades, diplomas, or transcripts
Education or Other Legal Code: Education Code 48904
Board Policy/Administrative Regulation #: See AR 5125.2

Subject: Next school will continue withholding grades, diplomas or transcripts

When to Notify: When withholding grades, diplomas or transcripts from transferring student
Education or Other Legal Code: Education Code 48904.3
Board Policy/Administrative Regulation #: See AR 5125.2

Subject: Release of student to peace officer

When to Notify: When student is released to peace officer
Education or Other Legal Code: Education Code 48906
Board Policy/Administrative Regulation #: See BP 5145.11

Subject: Notice of suspension

When to Notify: At time of suspension
Education or Other Legal Code: Education Code 48911
Board Policy/Administrative Regulation #: See BP 5144.1, See AR 5144.1

Subject: Extension of suspension

When to Notify: When original period of suspension is extended
Education or Other Legal Code: Education Code 48911
Board Policy/Administrative Regulation #: See AR 5144.1

Subject: Intent to hold a closed session re: suspension

When to Notify: Before holding a closes session re: suspension
Education or Other Legal Code: Education Code 48912
Board Policy/Administrative Regulation #: See AR 5144.1

Subject: Hearing re: possible danger presented by expelled student

When to Notify: When student expelled from another district for certain acts seeks admission
Education or Other Legal Code: Education Code 48915.1, 48918
Board Policy/Administrative Regulation #: See AR 5119

Subject: Reasons for denial; determination of assigned program

When to Notify: When readmission is denied
Education or Other Legal Code: Education Code 48916
Board Policy/Administrative Regulation #: See AR 5144.1

Parental Notifications**Subject: Description of readmission procedures**

When to Notify: When expulsion occurs

Education or Other Legal Code: Education Code 48916

Board Policy/Administrative Regulation #: See AR 5144.1

Subject: Notice of expulsion hearing

When to Notify: 10 calendar days before expulsion hearing

Education or Other Legal Code: Education Code 48918

Board Policy/Administrative Regulation #: See AR 5144.1

Subject: Decision to expel; right to appeal to county board; obligation to inform new district of status

When to Notify: When expulsion or suspension of expulsion occurs

Education or Other Legal Code: Education Code 48918

Board Policy/Administrative Regulation #: See AR 5144.1

Subject: When minimum days are scheduled after the beginning of the school year

When to Notify: One month before the scheduled minimum day

Education or Other Legal Code: Education Code 48980

Board Policy/Administrative Regulation #: See BP 6111

Subject: Guidelines for filing complaint of child abuse at a school site with local child protective agencies

When to Notify: When parents request guidelines for filing complaint of child abuse at a school site

Education or Other Legal Code: Education Code 48987

Board Policy/Administrative Regulation #: See AR 5141.4

Subject: Student in danger of failing a course

When to Notify: When student in danger of failing a course

Education or Other Legal Code: Education Code 49067

Board Policy/Administrative Regulation #: See AR 5121

Subject: Right to receive copy of student's record and to challenge its content

When to Notify: When student transfers from another district or private school

Education or Other Legal Code: Education Code 49068

Board Policy/Administrative Regulation #: See AR 5125

Subject: Release of student record information to a judge or probation officer for conducting a truancy mediation program or for presenting evidence at a truancy petition

When to Notify: Within 24 hours of release of information to a judge or probation officer

Education or Other Legal Code: Education Code 49076

Board Policy/Administrative Regulation #: See AR 5125

Subject: Release of information pursuant to court order or subpoena

When to Notify: Before release of information pursuant to court order or subpoena

Education or Other Legal Code: Education Code 49077

Board Policy/Administrative Regulation #: See AR 5125

Subject: Scoliosis screening

When to Notify: When screening results in suspicion that student has scoliosis

Education or Other Legal Code: Education Code 49452.5

Board Policy/Administrative Regulation #: See AR 5141.3

Subject: Vision or hearing test

When to Notify: When test results in discovery of visual or hearing defects

Education or Other Legal Code: Education Code 49456

Board Policy/Administrative Regulation #: See AR 5141.3

Parental Notifications**Subject: Permission for test, survey questioning personal beliefs**

When to Notify: Before any test questioning personal beliefs
Education or Other Legal Code: Education Code 51513
Board Policy/Administrative Regulation #: See AR 5022

Subject: Instruction in HIV/AIDS or sexual health education by guest speaker or outside consultant

When to Notify: Within 14 days of instruction if arrangement made for guest speaker after beginning of school year
Education or Other Legal Code: Education Code 51938
Board Policy/Administrative Regulation #: See AR 6142.1

Subject: Notice that the survey will be administered

When to Notify: Prior to administering survey regarding health risks and behaviors to students in 7-12
Education or Other Legal Code: Education Code 51938
Board Policy/Administrative Regulation #: See AR 5022

Subject: Parent advisory council membership composition

When to Notify: When migrant education program is established
Education or Other Legal Code: Education Code 54444.2
Board Policy/Administrative Regulation #: See BP 6175, See AR 6175

Subject: Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share

When to Notify: When sharing student immunization information with an immunization system
Education or Other Legal Code: Health and Safety Code 120440
Board Policy/Administrative Regulation #: See AR 5125

Subject: Notice of hearing

When to Notify: When hearing is requested by person asked to leave school premises
Education or Other Legal Code: Penal Code 627.5
Board Policy/Administrative Regulation #: See AR 3515.2

Subject: Appeal rights and procedures

When to Notify: When providing written decision in response to a complaint re: discrimination, special education, or noncompliance with laws regulating educational programs
Education or Other Legal Code: 5 CCR 4631
Board Policy/Administrative Regulation #: See AR 1312.3

Subject: Notice of any substantive change in policy or regulation

When to Notify: When district substantively changes policy on student privacy rights
Education or Other Legal Code: 20 USC 1232h
Board Policy/Administrative Regulation #: See AR 5022

Subject: Timely notice to parent of child's assignment

When to Notify: For districts receiving Title I funds, when a child has been taught for four or more consecutive weeks by a teacher who is not "highly qualified"
Education or Other Legal Code: 20 USC 6311
Board Policy/Administrative Regulation #: See AR 4112.24

Subject: Notice of failure to parents of English language learners

When to Notify: When school identified for program improvement or corrective action, within 30 days of failure to make annual yearly progress
Education or Other Legal Code: 20 USC 6312
Board Policy/Administrative Regulation #: See AR 0520.2

Parental Notifications**Subject Explanation of identification, reasons, how problem will be addressed, how parents can become involved, transfer option, availability of supplemental services**

When to Notify: When school identified for program improvement or corrective action

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.2

Subject: Availability of supplemental educational services, identity of providers, description of services, qualifications, effectiveness of providers

When to Notify: For districts with schools that have been identified for program improvement or corrective action, annually

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.2

Subject: Explanation of status, reasons for identification, how parents can participate in upgrading district

When to Notify: When district identified for program improvement

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: N/A

Subject: Notice of policy

When to Notify: For schools receiving Title I funds, upon development of parent involvement policy

Education or Other Legal Code: 20 USC 6318

Board Policy/Administrative Regulation #: See AR 6020

Subject: Notice that parents may request district to not release name, address, phone number of child to military recruiters without prior written consent

When to Notify: For districts with secondary students receiving Title I funds

Education or Other Legal Code: 20 USC 7908

Board Policy/Administrative Regulation #: See AR 5125.1

Subject: Notice of need to submit verification information; any subsequent change in benefits; right to appeal

When to Notify: When household is selected for verification of eligibility for free or reduced price meals

Education or Other Legal Code: 42 USC 1758; 7 CFR 246.6a

Board Policy/Administrative Regulation #: See AR 3553

Subject: Right to review records

When to Notify: When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30

Education or Other Legal Code: 34 CFR 99.34

Board Policy/Administrative Regulation #: See AR 5125

IV. Special Education Notices**Subject: Proposed evaluation plan, related parental rights, prior written notice**

When to Notify: Prior to conducting initial evaluation

Education or Other Legal Code: Education Code 56301, 56321, 56321.5, 56321.6, 56329, 34 CFR 300.502

Board Policy/Administrative Regulation #: See AR 6164.4

Subject: Intention to audio-record IEP meeting

When to Notify: 24 hours before IEP when district intending to record

Education or Other Legal Code: Education Code 56341.1

Board Policy/Administrative Regulation #: See AR 6159

Subject: Time, purpose, location, who in attendance, participation of others with special knowledge, transition statements if appropriate

When to Notify: Early enough to ensure opportunity for parent to attend IEP meeting

Education or Other Legal Code: Education Code 56341.5 34 CFR 300.322

Parental Notifications

Board Policy/Administrative Regulation #: See AR 6159

Subject: Need for written request

When to Notify: When parent orally requests review of IEP
Education or Other Legal Code: Education Code 56343.5
Board Policy/Administrative Regulation #: See AR 6159

Subject: Right to FAPE

When to Notify: For student receiving exit exam waiver, prior to receipt of diploma
Education or Other Legal Code: Education Code 60852.4
Board Policy/Administrative Regulation #: See AR 6162.52

Subject: Notification and consent

When to Notify: Before functional behavioral assessment begins
Education or Other Legal Code: 5 CCR 3052
Board Policy/Administrative Regulation #: See AR 6159.4

Subject: Need for modification, right to question modification

When to Notify: Before modification of behavioral intervention plan
Education or Other Legal Code: 5 CCR 3052
Board Policy/Administrative Regulation #: See AR 6159.4

Subject: Emergency intervention

When to Notify: Within one school day of emergency intervention or serious property damage
Education or Other Legal Code: 5 CCR 3052
Board Policy/Administrative Regulation #: See AR 6159.4

Subject: Prior written notice

When to Notify: Whenever there is a proposal or refusal to initiate or change the identification, evaluation or placement, or FAPE, including when parent/guardian revokes consent for services
Education or Other Legal Code: 20 USC 1415(c), 34 CFR 300.300, 300.503
Board Policy/Administrative Regulation #: See AR 6159, See AR 6159.1

Subject: Prior written notice and procedural safeguards notice

When to Notify: Initial referral for evaluation
Education or Other Legal Code: 20 USC 1415(d), 34 CFR 300.503
Board Policy/Administrative Regulation #: See AR 6159.1

Subject: Procedural safeguards notice

When to Notify: Registration of complaint
Education or Other Legal Code: 20 USC 1415(d), 34 CFR 300.504
Board Policy/Administrative Regulation #: See AR 6159.1

Subject: Decision and procedural safeguards notice

When to Notify: Disciplinary action taken for dangerous behavior
Education or Other Legal Code: 20 USC 1415(k), 34 CFR 300.530
Board Policy/Administrative Regulation #: See AR 5144.2

Subject: Decision and procedural safeguards notice

When to Notify: Suspension or change of placement for more than 10 days
Education or Other Legal Code: 20 USC 1415(k), 34 CFR 300.530
Board Policy/Administrative Regulation #: See AR 5144.2

Parental Notifications

Subject: Child's name, address, school, description of problem, proposed resolution

When to Notify: Upon requesting a due process hearing
Education or Other Legal Code: 20 USC 1415(k), 34 CFR 300.508
Board Policy/Administrative Regulation #: See AR 6159.1

Subject: Procedural safeguards, district responsibilities

When to Notify: Eligibility for services under Section 504
Education or Other Legal Code: 34 CFR 104.32, 104.36
Board Policy/Administrative Regulation #: See AR 6164.6

V. Classroom Notices

Subject: Complaint rights re: sufficiency instructional materials, teacher vacancy and misassignment, maintenance of facilities, and, for classrooms with grades 10-12, right of students who did not pass the exit exam to receive intensive instruction after completion of grade 12

When to Notify: In each classroom in each school
Education or Other Legal Code: Education Code 35186
Board Policy/Administrative Regulation #: See AR 1312.4, See E 1312.4