

CORCORAN UNIFIED SCHOOL DISTRICT
Pre-Approval for Educational Units

You must have pre-approval before taking classes for added units. Please use this form.

PLEASE NOTE: VERIFICATION (OFFICIAL TRANSCRIPTS) OF UNITS OR CREDITS EARNED MUST BE IN THE DISTRICT OFFICE NO LATER THAN NOVEMBER 1ST OF EACH YEAR TO BE CONSIDERED FOR THAT YEAR'S SALARY PLACEMENT.

Teacher's Name: _____

School Site: _____ Date: _____

Name of class and total units _____

****Please attach copy of course description**

Course # of class _____

College or University for class _____

Please explain why this class will assist you in teaching or benefit the students in your class:

Teacher's Signature

Reviewed and Approved:

Superintendent or designee

Date